

Guidelines for oral presentations

- Oral presentations have a 15 minutes slot – please prepare a PowerPoint presentation that lasts for up to 10-12 minutes maximum to allow 3-5 minutes for discussion after your talk. We will give you a warning at 11 minutes so you have a minute to wrap up. We will be very strict about timing and will stop you when your 12 minutes time is up even if you have not finished.
- It is strongly recommended that all presentations be in Microsoft PowerPoint (PPT), windows-based environment or PDF.
- We recommend that you bring a backup presentation format to cover the possibility of luggage loss and/or incompatibility.
- If possible, speakers should meet with the session support the day before their session to upload your slides from USB flash drive / memory stick.
- Speakers should arrive in the lecture hall 15 min before the session starts.
- You may use any theme, although we recommend dark text on a light background.
- PLEASE label your file with your Name and the session number.

Guidelines for posters

- Posters must be 90 cm (~36 inches) wide by 120 cm (~47 inches) high and legible from a distance of 2m.
- Posters should be hung by 8:00 am on 13 June and not removed until after 2 pm on 16 June. Poster board will be marked with assigned poster numbers that could be found in the final program book which will be distributed onsite.
- At least one author per poster must be present for discussion and questions during the official poster sessions and coffee breaks.

Poster printing and on-site delivery service is not available.